

---

# UC application 201

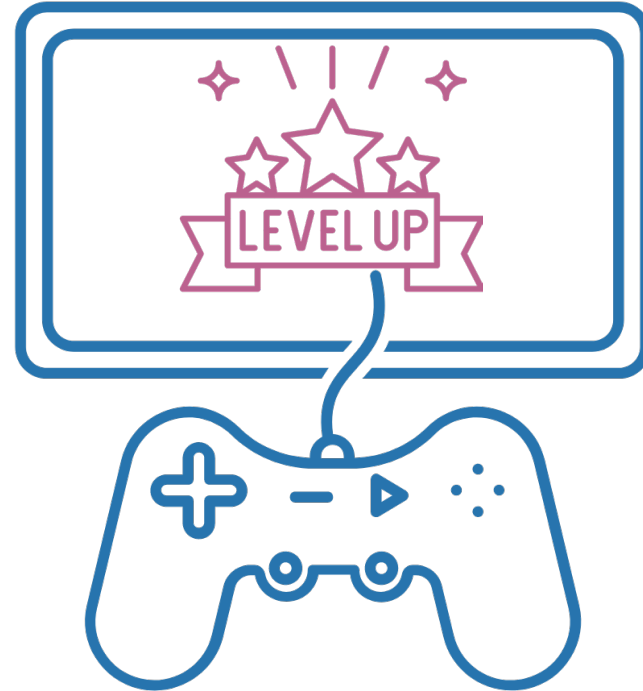
Leveling up the Academic History section

September 2024



## SECTIONS

- About you
- Campuses & majors
- **Academic History**
- **Test Scores**
- Activities & awards
- Scholarships & support programs
- Personal insight questions



# Reporting high school coursework



UNIVERSITY OF CALIFORNIA

COUNSELOR

CONFERENCE

### **SELECTION PROCESS**

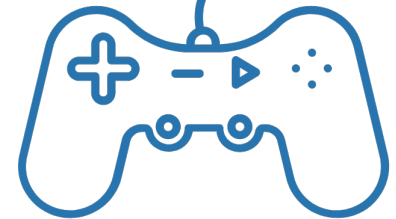
Using comprehensive review, readers consider multiple factors beyond courses and grades to evaluate applicants' academic achievements in light of the opportunities available to them and the capacity students demonstrate to contribute to the intellectual community.

Factors considered include involvement in activities, community service, special programs and leadership.

### USING TRANSCRIPTS AS A REFERENCE

- Official transcripts are not submitted with the UC application
- Eliminates confusion on course titles
- Ensures courses and final grades are reported accurately and in the correct terms
- Helpful to have copies of transcripts for all schools attended, even if unofficial
- Applicants who attend CCGI partner schools can import their courses and grades directly into the UC application
- Relying on memory alone may lead to critical errors and/or omissions

**The Academic History section is self-reported**



## Reporting 7th and 8th grade coursework

### MATHEMATICS AND LOTE

- High school-level Math courses (Algebra 1 or higher level) and Language other than English (LOTE) courses can meet subject requirements
- These are the **only** subject areas that can be met with 7<sup>th</sup> or 8<sup>th</sup> grade coursework

Did you take any courses in a language other than English in 7th or 8th grade?

No  Yes Clear

You can enter information about the course below. If you took more than one course, click the "Add another course" button. Remember, you should enter these courses only if you earned a grade of C or better.

Course name *	Term period *	Course category *	Language *
<input type="text" value="Course name *"/>	-- select --	-- select --	-- select --
<span>+</span> Add another course	Full year Less than full year	Yr 1 Lang Other Than English Yr 2 Lang Other Than English Yr 3 Lang Other Than English Yr 4+ Lang Other Than English	American Sign Language Arabic Armenian Chinese Farsi Filipino French German Greek Hebrew Hindi Hmong Italian Japanese Khmer Korean Latin Other Language Portuguese

Delete

**International school experience**

Did you attend school outside the United States for any part of 6th grade?

This excludes high school summer sessions, or American International or Department of Defense High School.

No  Yes Clear

## Reporting term types and grading scales

### UNIQUE GRADING SYSTEM

- If the grading system is not an option, students should select “other”
- Students should use Additional Comments to provide clarification.

#### What is this school's grading system? \*

When selecting your high school's grading system, please choose the system used by your school prior to COVID-19 disruptions. Even if you received Pass/No Pass or Credit/No Credit grades during the 2019-2020 or 2020-2021 academic years, you should still select your high school's pre-pandemic grading system such as ABCDF, 0-100 (U.S.) or 1-7 Int'l Bacc.

- A B C D F
- 0-100 (U.S.)
- 1-7 Int'l Bacc
- Other

#### What is this school's term system? \*

- Full year (1 final grade per year)
- Semester (2 final grades per year)
- Trimester (3 final grades per year)
- Quarter (4 final grades per year)

#### Is this the school you will graduate from? \*

- No
- Yes

Save & continue

Cancel

## Reporting multiple term types

### TERM SYSTEMS

- Students can select multiple term types for the same school.
- The term type is determined by the number of grades received.



2020 - 2021 academic year

▼ 9th History/Social Science

Course Name	Honors Type
<input checked="" type="checkbox"/> AP European History (AP)	AP
<b>Term System</b>	
▼ --	
Semester	
Trimester	
<input type="checkbox"/> AP Government and Politics United States (AP)	AP
<input type="checkbox"/> AP Human Geography (AP)	AP
<input type="checkbox"/> AP United States History (AP)	AP
<input type="checkbox"/> Government	NH



## Reporting summer school courses

### SUMMER SCHOOL COURSES

- Students should enter every high school attended even if they only took summer coursework at that school.
- It is necessary to list each separate school even if the graduating high school will reflect the coursework in their transcript.



#### What grades did you attend this high school? \*

Grade \*

9th



Academic Year selection \*

2021 - 2022



I took summer courses after this grade

Grade \*

10th



Academic Year selection \*

2022 - 2023



I took summer courses after this grade

Grade \*

11th



Academic Year selection \*

2023 - 2024



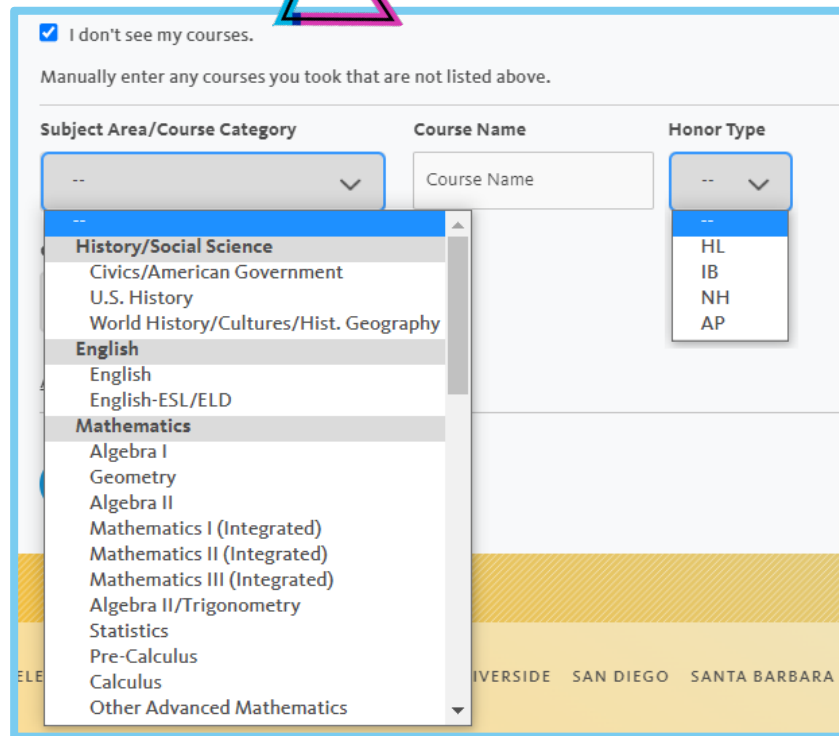
I took summer courses after this grade

## Entering coursework manually

### MANUALLY ADDING COURSES

If students do not see a course in the drop-down menu, course must be entered manually.

Students with out-of-state or international coursework will have to manually enter those courses.



I don't see my courses.

Manually enter any courses you took that are not listed above.


Subject Area/Course Category	Course Name	Honor Type
--	Course Name	--
<b>History/Social Science</b>		HL
Civics/American Government		IB
U.S. History		NH
World History/Cultures/Hist. Geography		AP
<b>English</b>		
English		
English-ESL/ELD		
<b>Mathematics</b>		
Algebra I		
Geometry		
Algebra II		
Mathematics I (Integrated)		
Mathematics II (Integrated)		
Mathematics III (Integrated)		
Algebra II/Trigonometry		
Statistics		
Pre-Calculus		
Calculus		
Other Advanced Mathematics		

IVERSIDE SAN DIEGO SANTA BARBARA

## Reporting coursework when graduating early

### Academic history


#### 11th grade



\* required

There is no high school associated with this grade. If you need to add a high school for this grade level, you'll need to enter information on the "High schools" page.

I skipped this grade.



[Save & continue](#)

## EARLY GRADS

If student graduates early, leave the 9th grade coursework blank and start with 10th.

We recommend that students provide additional information in the comments section as to why they chose to skip a year and graduate early.

# Reporting college coursework



UNIVERSITY OF CALIFORNIA

**COUNSELOR**

CONFERENCE

## Reporting college coursework


Students begin by adding college(s) they attended, regardless of:

- How long they have attended
- If they believe it will affect their chances of admission

Dual enrollment coursework should not be reported in high school coursework

### Academic history

#### Colleges attended while in high school



\* required

---

If you took any college or university-level courses in high school, you'll need to enter them in this section.

You must enter all colleges you've attended while in high school—regardless of how long you attended, whether courses were completed or whether you believe your record will affect your chances for admission. Providing incomplete or incorrect information may jeopardize your UC admission or enrollment.

---

[Add college](#) [I don't have any colleges to add](#)



**We strongly recommend students use an unofficial transcript while working through this section!**

UNIVERSITY OF CALIFORNIA

**COUNSELOR**

**CONFERENCE**

## Reporting multiple terms

Sometimes students need to report college coursework across multiple terms.

### BEST PRACTICES

- Begin by selecting start and end dates
- Select the correct term system
- Use the "Add another grade" button to ensure each term is listed correctly under the right grade

UNIVERSITY OF CALIFORNIA

COUNSELOR

CONFERENCE

SANTA MONICA COLLEGE

ALL LOCATIONS, CA

College Code: 004691-3

When did you attend this college? \*

	Month	Year
Start date:	January ▼	2023 ▼
End date:	December ▼	2023 ▼

What is this college's term system? \*

Semester with Winter Sessi... ▼

During which grades and terms did you attend this college? \*

Grade	Fall	Winter	Spring	Summer
11th ▼	-- ▼	2023 ▼	2023 ▼	-- ▼
Grade	Fall	Winter	Spring	
12th ▼	2023 ▼	-- ▼	-- ▼	

[Add another grade](#)

What is this college's grading system? \*

A B C D F  Other

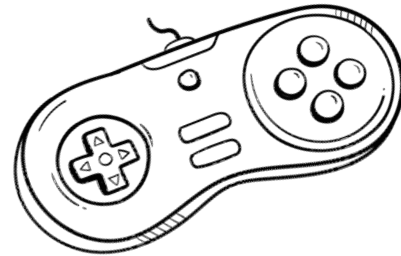
## Adding coursework from a non-California community college (CCC)

When reporting coursework from non-CCC institutions, students must manually enter:

- Department and course number
- Course title
- Number of units
- Honors Status to CL
- Correct subject area

Dept.	Course No.	Course Title	Units	
English	101	English Composition	3	Clear
Honors Status	Grade	Subject Area		
CL	A	English		

[Add another course](#)



## Non-A-G and non-transferable courses

**However, not all courses should go under the college coursework section.**

- Courses such as real-estate courses, trade school courses, leadership seminars, etc.
- Courses completed at non-accredited institutions
- Summer enrichment programs that do not provide units/grades and/or official transcripts

Courses that are not UC-transferable or do not fulfill A-G requirements should be reported in the Activities & Awards section in "Other coursework". Students can report the course name and description, grade earned, and the average number of hours they participated.



# Additional comments



UNIVERSITY OF CALIFORNIA

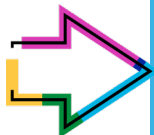
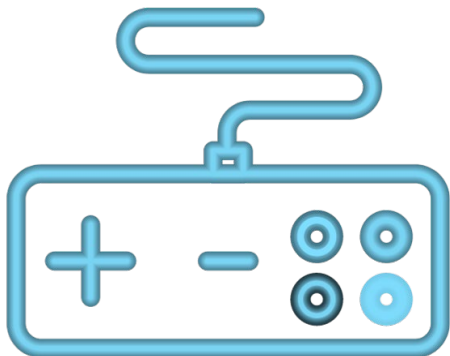
**COUNSELOR**

**CONFERENCE**

## Additional comments

### CONTEXT. CLARITY. CURRICULUM.

The Additional Comments box can be used to provide detailed information or provide explanations about specific academic issues.



## Academic history Additional information



\* required

### Missing high school courses

You did not enter courses for the following schools:

12th grade - DOMINGUEZ SENIOR HIGH SCHOOL (2023 - 2024)

I confirm that I have no courses to report.\*

Please explain why under additional comments.

Please check the box to confirm or update your coursework.

### Additional comments

If there's anything else you want us to know about your academic history, you can do so in the space below. But remember, you should use this space only if you want to describe anything that you have not had the opportunity to include elsewhere in this section (for example: a break in attendance, poor grades in a particular course or year, specific information about your school environment or policies that affect your academic record or choices for classes).

International applicants: If you selected Other as your school's grading system, please explain the grading system here.

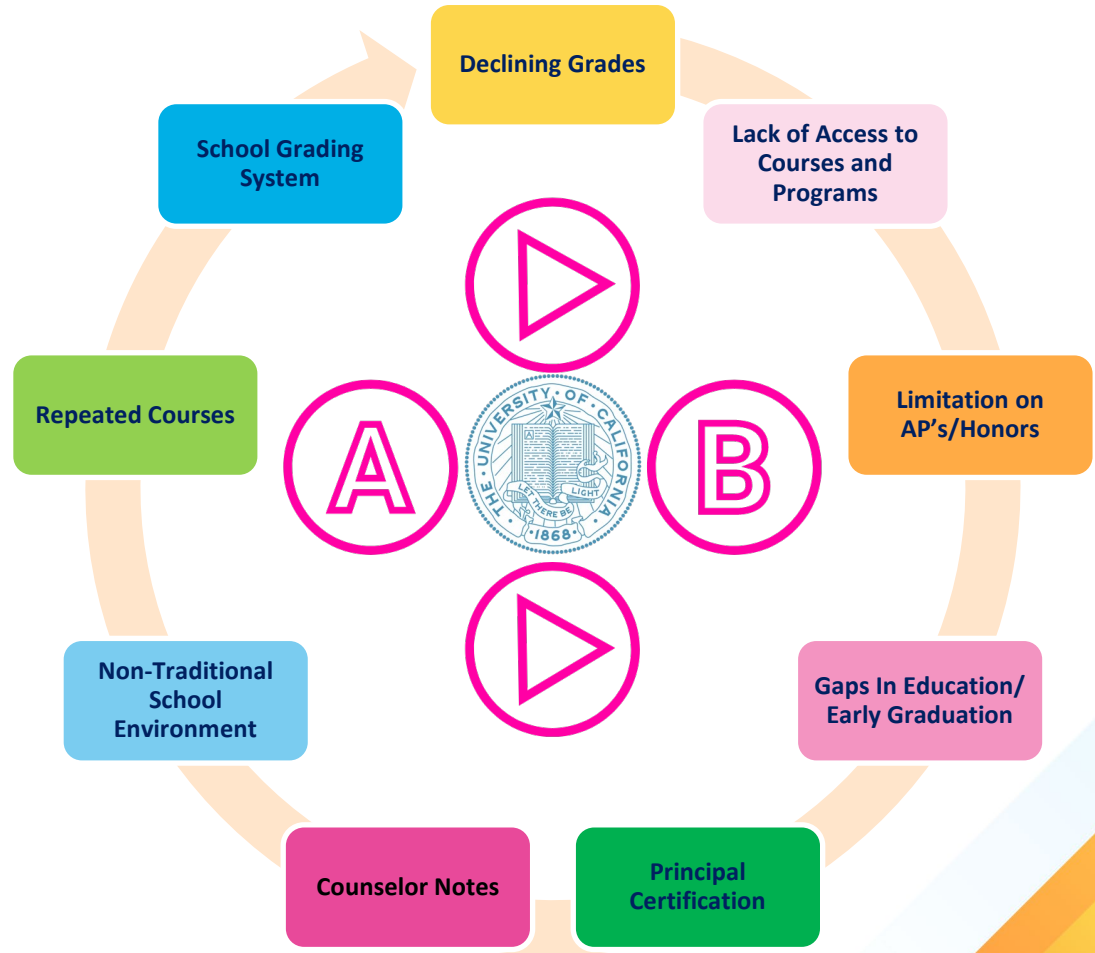
Please explain why there are no courses reported or why the grade level was skipped.

550 characters remaining

Save & continue

## Additional Comments continued

- 550-character limit
- Optional section



## Principal certification

---

### PROCESS

Principals will designate their certification by granting permission for the course(s) to be listed on the student's official high school transcript, along with credits granted and letter grades earned.

**Online Publisher Courses**

**Non-Accredited High Schools**

**CA Accredited High Schools with no established A-G Course List**

**University Extension and Continuing Education**

**Language Schools and Cultural Programs**

**Foreign Exchange Programs**

UNIVERSITY OF CALIFORNIA

**COUNSELOR**

CONFERENCE

# Activities & Awards: Other coursework



UNIVERSITY OF CALIFORNIA

COUNSELOR

CONFERENCE

## Activities & Awards: Other coursework

### OTHER COURSEWORK

Courses other than those required for UC admission (courses that do not fit into UC's A-G subject areas)

Activity/Award [1]

Category\*

Other coursework

What was the course name? \*

Briefly describe the course. \*

What program or school offered the course? Also, think about describing the major themes or topics the course covered, as well as what knowledge or skills you learned.

When did you take this course? \*

You took this course during the summer, select the grade you were in before that summer.

9th grade

10th grade

11th grade

12th grade

After 12th grade

How much time did you spend in class? \*

Try to estimate, but try to be as accurate as possible.

Hours spent per week:

Hours spent per year:

Save & continue Cancel

#### Activities & awards

##### Add activities & awards

\* required

You can enter your activities and awards one at a time. First, select a category from the dropdown menu below. Once you've selected a category, you'll be able to tell us more about the activity or award in the follow-up questions.

#### Description of categories

**Award or honor:** We want to know about the awards and honors you've received that mean the most to you.

**Educational preparation programs:** Any programs or activities that have enriched your academic experiences or helped you prepare for college.

**Extracurricular activity:** These could include hobbies, clubs, sports or anything else you haven't had the chance to tell us about.

**Other coursework:** These are courses other than those required for UC admission (courses that do not fit in UC's A-G subject areas).

**Volunteering / Community service:** These are activities you've donated time and effort to without getting paid.

**Work experience:** This is for telling us about any paid jobs or paid internships you've had.

## Courses reported as "Other coursework"

**Non A-G courses**

**Language school courses**

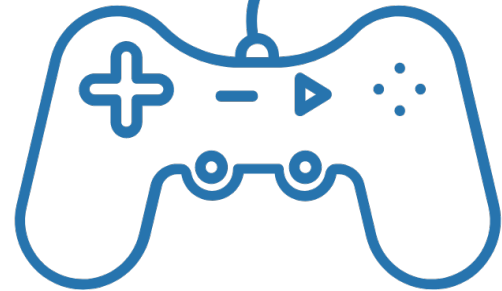
**Religious studies courses**

**Career and vocational courses**

**Non-transferable college courses**

**University summer program courses**

Note: Use this section wisely not to take away from other important Activities and Awards



## Pro Tips

### **ACADEMIC HISTORY SECTION**

Courses and grades are just one of many factors UC considers when reviewing applications.

### **COLLEGES ATTENDED**

All colleges attended while in high school must be reported.

### **7TH AND 8TH GRADE COURSES**

Students should report high school-level math and language courses.

### **ADDITIONAL COMMENTS**

Students should add critical information such as an explanation of a different grading system/scale, lack of access to classes, etc.

### **TRANSCRIPTS**

Students should refer to transcripts/academic records. They should not fill out this section from memory!

### **OTHER COURSEWORK**

Courses that do not fall within UC's A-G subject area can be added to this section.

UNIVERSITY OF CALIFORNIA

**COUNSELOR**

**CONFERENCE**



---

# Thank you

UNIVERSITY OF CALIFORNIA

**COUNSELOR**

**CONFERENCE**