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**A-G primer: The basics of A-G course policy,
submissions and list management**

Agenda

- What is A-G?
- Where can I find A-G lists?
- Course submission deadlines
- Course submission types
- A-G list management features

What is A-G?

➤ **A-G** refers to the minimum 15 courses across seven subject areas that students complete to be eligible for UC admission

➤ In a high school articulation context, A-G can also be a reference to the specific criteria a course must align with to be considered “A-G”

Let's get started and answer the question What are the A-G subject requirements?

It is a minimum of 15 courses across the seven A-G subject areas that students complete to be eligible for UC admission.

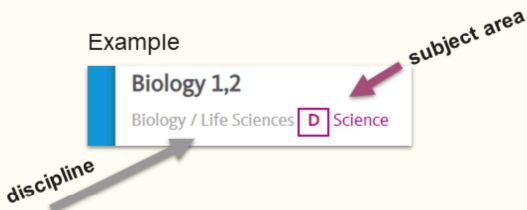
The abbreviated phrase for the A-G subject requirements is commonly known as “A-G”

A-G subject requirements

Each A-G subject area has:

- a set of course criteria and guidelines
- disciplines

Example



A course intended to fulfill an A-G requirement **must meet the A-G course criteria for the designated A-G subject area and discipline.**

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When we talk about A-G subject areas, there's two main components:

- a set of course criteria/guidelines
- associated disciplines

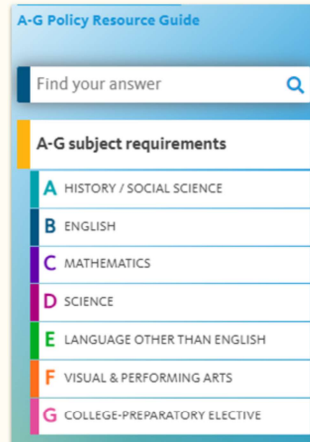
An example of those components is seen below with a Biology course. In this example, the Science area D is the subject area on the right hand side and on the left hand side is the Biology/Life Sciences discipline. A course intended to fulfill an A-G requirement must meet the A-G subject area course criteria for the designated A-G subject area and discipline.

Where to find the A-G subject requirements

A-G Policy Resource Guide

→ This website houses the A-G subject requirements and other A-G related resources.

Each tab contains information about course criteria and guidance for the subject area selected



Our A-G Policy Resource Guide is the main website for all things related to A-G. Here you can find the requirements in detail and other A-G related resources.

A-G Policy Resource Guide: <https://hs-articulation.ucop.edu/guide/>

A-G course lists: Which site do I need?

A-G course list site

- Use this site as a public user
- Search by school names or course titles
- View a school's entire course list
- View a UC-registered program's list and the directory of UC-registered online publishers

A-G Course Management Portal

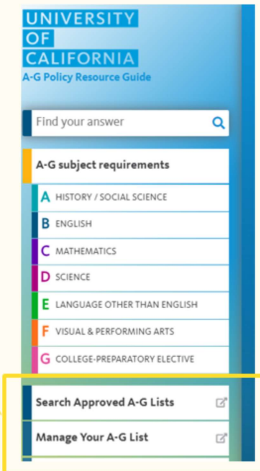
- Access as a registered user only
- View your school's or district's A-G list and course descriptions
- Update courses and add new courses
- Search other schools' lists and view course descriptions when available

There are two sites that display A-G course lists for our various users. The A-G course list site is a publicly available site for anyone to access and look up the course lists of schools and UC registered programs. You can view a school's list across multiple years and view specific course details as well

The A-G Course Management Portal is designed for schools to use to manage and update their lists. Only registered users may access the site, and you must be affiliated with a school, program or other institution (district for example) that is registered in the system. Schools are not automatically added to the system – you must submit a registration form to have a course list if you wish to have one and don't yet. From the portal, users have access to numerous features to update and manage their A-G lists.

A-G course list or A-G Course Management Portal?

Access both the A-G course list site and the A-G CMP from the A-G Policy Resource Guide



Login page for the A-G CMP.

You can also register for a new account if you are a staff member or teacher at the given school.

A-G Course Management Portal

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These are two screenshots highlighting how to find the A-G Course List Site and the A-G CMP. If you don't have the links bookmarked, you can always access the sites from the A-G Policy Resource Guide, the site highlighted earlier in the presentation. Click Search Approved A-G Lists to access the public site
Click Manage Your A-G List to log into the CMP
If you do not have an account, you can click Create a new user account (visible in the second screenshot) to register for an account

A-G Course List site: <https://hs-articulation.ucop.edu/agcourselist>

A-G Course Management Portal: <https://hs-articulation.ucop.edu/agcmp#/login>

A-G course list site

The screenshot shows the A-G course list site interface. On the left, there is a dark blue header with the text "A-G COURSE LIST" and "Brought to you by UNIVERSITY OF CALIFORNIA CSU The California State University". In the center, there is a search bar with the text "What can we help you find?" and two radio buttons: "Institutions" (selected) and "Courses". Below the search bar is a text input field labeled "School Name or College Board Code" and a search icon. To the right of the search bar is a "Filters" button with a right-pointing arrow. In the top right corner, there is a white box with a "kebab" icon and two links: "Search program courses" and "Online publisher directory".

Select **Institutions** to view a school's course list. Select **Courses** to search by course title.

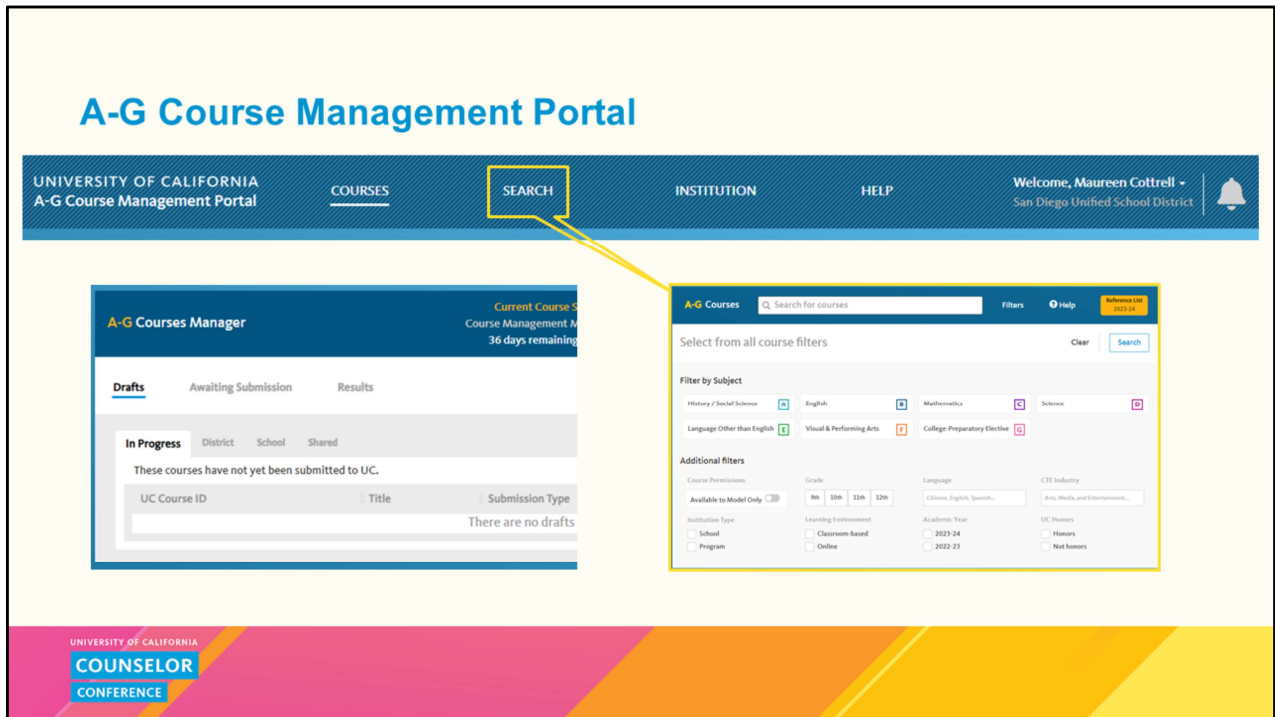
Click the "kebob" icon to access links for **program reference lists** and the **online publisher directory**.

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<https://hs-articulation.ucop.edu/agcourselist>

This is what you will see when you access the public site. We will go to the live site for a brief demo, but this is a screenshot of what you'll be looking at.

A-G Course Management Portal



<https://hs-articulation.ucop.edu/agcmp#/login>

This is the landing page or dashboard you will see when you log in to the A-G CMP. The top portion is main navigation... On the right hand side is a screen shot from the search feature. Clicking search will take you to a search feature where you can search for courses in the entire repository of courses. Course descriptions are available for most courses unless they were submitted prior to 2015.

On the left is a screenshot that shows a portion of the dashboard. You can view drafts in progress, courses awaiting submission if you are a district user, and the results tab will show you the status of courses already submitted.

A-G course submission deadlines

Primary Phase: February 1 - June 30

Course Management Month: July 1 - July 31

Supplementary Phase: August 1 - August 31

→ For more information, please check out our [A-G Policy Resource Guide](#)

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Primary Phase: February 1 - June 30:

- All course types may be submitted during this phase:
 - New course submissions (including new courses modeled after already approved courses)
 - Course revisions
 - Activations of archived courses
 - Program and Regional Occupational Center/Program course adoptions
- Self-reported online publisher courses may also be added to course lists during this phase.

Course Management Month: July 1 - July 31

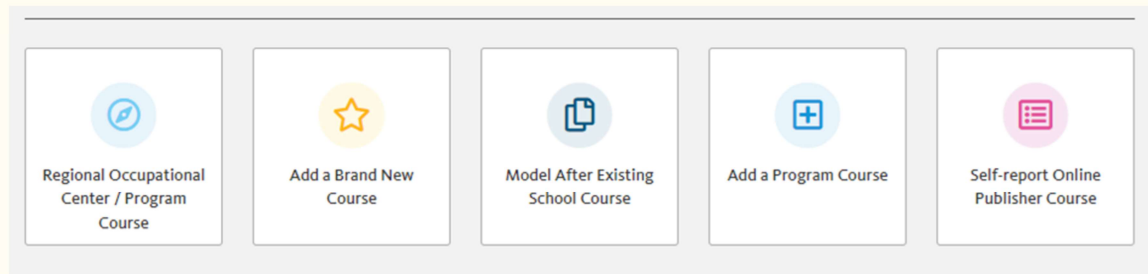
Eligible courses include adoptions of program courses, self-reported online publisher courses as well as certain types of revisions and modeled courses.

Supplementary Phase: August 1 - August 31

- All course types may be submitted during this phase:
 - New course submissions (including new courses modeled after already approved courses)
 - Course revisions
 - Activations of archived courses
 - Program and Regional Occupational Center/Program course adoptions
- Self-reported online publisher courses may also be added to course lists during this phase.

The Primary Phase is designated as such to ensure our users prioritize submitting by that deadline so that lists up to date when the application opens on August 1. To account for schedule changes that inevitably occur during the beginning of the semester, the supplementary submission phase is available. Courses submitted but not approved during the primary phase may be resubmitted in the supplementary phase.

A-G course submission types



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- **Modeled course submission:** A type of course submission that is a copy of a course already approved on another school's A-G course list. If the content is edited, the course will be reviewed by the HSA team; otherwise, the course is automatically approved.
- **Brand new course submission:** Select this option when you are submitting a brand new course.
- **Self-reported online publisher course:** A type of course submission that allows institutions to automatically add an online publisher course to an A-G list
- **Adding a program course:** Select this option for courses that are from a program, like Advanced Placement (AP) or Project Lead the Way (PLTW).

Add an /ROP course: A type of course submission that allows institutions to add a Regional Occupational Center or Program.

A-G course/reference list management features

Adding courses to a previous year

Archiving

Course connect

Updating course titles

Course consolidation

Share draft

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- Making courses retroactive: Forgot to add a course to your list. No worries! You have access to add courses back for up to four academic years.
- Archiving: Please be sure to remove/archive any courses that you are not currently offering for that academic year
- Course connect feature: makes it easier for schools to cross-communicate about other schools' courses and curriculum. Users can send direct emails to a school to start a conversation with questions.
- Share draft feature: Allows you to collaborate on writing course content with institutions outside of your school district.
- Updating course titles: please be sure to update your course titles and make them retroactive if needed. As a reminder, UC does not dictate the names of course titles on your A-G list.
- Course consolidation: Combining similar school-owned courses into one district or school network-owned course for greater efficiency on their reference list.

A-G course description requirements

Course Overview

- One per course
- 3-5 sentences, describing the overarching content and goals of the course

Unit Overview

- One per unit
- 3-5 sentences, describing the content and skills students learn in that unit

Assignment Summary

- One per unit
- 3-5 sentences, describing a performance task for the unit

Laboratory Activity

- One per unit
- 3-5 sentences, describing an inquiry-based lab activity

Laboratory Activity

- Required for area D submissions only – policy language specifically requires work that includes inquiry, observation, analysis and write-up

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Questions?