# Table of contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction</td>
<td>2</td>
</tr>
<tr>
<td>Helping you prepare</td>
<td>3</td>
</tr>
<tr>
<td>Getting started</td>
<td>4</td>
</tr>
<tr>
<td>Navigating the application</td>
<td>7</td>
</tr>
<tr>
<td>About you</td>
<td>10</td>
</tr>
<tr>
<td>Campuses &amp; majors</td>
<td>15</td>
</tr>
<tr>
<td>Academic history</td>
<td>19</td>
</tr>
<tr>
<td>Test scores</td>
<td>28</td>
</tr>
<tr>
<td>Activities &amp; awards</td>
<td>30</td>
</tr>
<tr>
<td>Scholarships &amp; programs</td>
<td>32</td>
</tr>
<tr>
<td>Personal insight questions</td>
<td>33</td>
</tr>
<tr>
<td>Review &amp; submit</td>
<td>35</td>
</tr>
<tr>
<td>Submitting the application</td>
<td>36</td>
</tr>
<tr>
<td>Post-submission</td>
<td>41</td>
</tr>
</tbody>
</table>
Introduction: The UC application

Applying to UC is an important step in continuing your education, one that brings you closer to joining one of our nine vibrant and world-class campuses.

Even though this is an exciting time in your life, it can also be daunting. But we're here to reassure you – we're not looking for perfection. We're looking for students with diverse backgrounds, interests and goals who can thrive at UC and bring their unique perspectives to our campuses. That means in addition to coursework, grades and test scores, we want to know about your passions and life experiences...everything that makes you, YOU.

This year we've launched an improved application designed with you in mind —which we hope will make it even easier for you to tell us about yourself.

We talked to students from California and around the world to see what would make the application experience better. We've given it a fresh new look, simplified the language, and added more places to find help when you need it.

We hope this user guide will give you a sense of what to expect when filling out the application—you don't need it in order to fill out the application, but you might find answers to some of your questions.

And if you need additional help or need to find more information, you can visit our systemwide admissions site at admission.universityofcalifornia.edu or contact our UC application helpdesk:

Email: ucinfo@applyucsupport.net

Or call the UC Application Center:
Within the U.S.A.:
(800) 207-1710
Outside the U.S.A.:
(925) 298-6856
## Helping you prepare

### General preparation before students begin

1. Be sure to compile materials ahead of time, including:
   - Unofficial transcripts/academic records of all previously completed (and attempted), current, and planned courses at all institutions
   - Test scores and planned test dates
   - Awards and honors
   - A list & descriptions of activities outside of class
   - Volunteer/employment hours and job duties
   - Military service dates, if applicable

2. It’s a good idea to start your application early (it opens Aug. 1) and give yourself as much time as possible.

3. We know the application takes some time, but you can fill it out in as many sessions as you want. Just remember to submit it by Nov. 30th.

### Research campuses and majors

1. It’s good idea to research each campus and apply broadly to give yourself the very best chance of being admitted. Applying to different majors at different campuses will not impact your chance of being admitted.

2. A list of [majors](#) by disciplines across all nine UC campuses is available. Keep in mind:
   - Some majors require a supplemental application.
   - Some majors may not be open every term.
Creating an application account

1. An email address and password are required in order to create an account.
   - You should use the email account you use for all applications, just to make it easier to remember. We also recommend you use a non-school issued email account (e.g. Gmail, Yahoo).
   - Campuses use email to send important, time-sensitive correspondence to applicants, so you should check your email regularly (including your spam folders).
   - If more than one person in your family is applying to UC at the same time, each of you will need a different email address.
   - Make sure to keep sign-in information safe.

2. Once you click the “Create account” button, an email confirming the start of the application will be sent.

Tip
If you scroll past the top section, there are a few things you’ll find helpful, including links to information on the admissions site, helpdesk hours and contact information, a link to the application Twitter account, and a section for application news and notices.
Selecting term & level

After you create an account, you’ll need to select the term you’re applying for (when you hope to start at UC) and your applicant level (e.g. freshman, transfer, etc.).

- **Term:** Most campuses and majors are open for the fall term only.
- **Level:** You must select the appropriate level you’re applying for.

Tip

When a blue “i” icon is present, you can hover over it for more information. These tips add more context to help you complete that question or section of the application.
Getting started

You’ve already done the hard part - spending countless hours studying, taking tests, and pursuing your passions and interests. Now comes the exciting part: You get to brag about it.

It's your time to shine

• You'll see this page right before you officially start your application.
• The page has helpful tips about what you'll need and how to navigate through the application.
• You can also choose to have the Personal Insight Questions emailed to you (to practice writing them in advance) by clicking on the “Email me the questions” button at the bottom of the page.
Navigating the application

Once you click “Start application” on the previous page, you'll immediately land on the first page of the application: Personal information in the “About you” section. This is a good starting point to become familiar with the order of pages in the application, as well as the how you can navigate the application.

Right-side navigation / Sections & pages

• On the right-hand side, you'll see a navigation bar with all the sections in the application. You can click on each section to reveal the pages within the section.
• Each section contains a review page where you can see all the data you've entered for each page in the section.

Top-level header navigation

You'll see a couple of links at the top of the screen: Application status, My account, Sign out, Help.

Application status: Shows all your open or submitted applications (for example, if you submitted a UC application last year). After submitting the application, you can access and edit certain information from this page (e.g. applying to an additional campus).

My account: Where you can view and/or edit your email address and password associated with your account.

Help: Shows answers to frequently asked questions pertaining to that section. Clicking on Help will also display the contact information for the UC Application Center.
Navigating the application

Moving around the application

You can navigate the application in any order — you don’t have to fill out the application sequentially, but it’s recommended you do. Some pages rely on information being entered on previous pages. If you navigate to these pages out of order, a message will appear directing you to visit the previous pages first.

Saving information

- You should click “Save & continue” at the bottom of each page to save any entered data and proceed to the next page. **Please note:** There is a 20-minute inactivity period after which the application will automatically sign you out.

- Successfully completed pages (those with all required fields completed) will be marked with a checkmark in the navigation bar and on review pages.

- **Errors:** If there is required information on the page that is either incomplete or invalid, and you click “Save & continue,” you’ll see an error message appear at the top of the page. You can choose to fix the errors on the page immediately, or choose “Skip for now” and fix the errors at a later time. (Note: You’ll need to correct these errors to be able to start the submission process.)
Navigating the application

• You’ll have the opportunity to see your entire application at any point by clicking on “Review & submit” on the right-hand side navigation.

• Clicking “Expand all” or clicking to expand each section will show any information you have entered.

• This is also the last page before you begin the submission process. (It's a good idea to review all of your information before you start submitting your application. If there are any incomplete fields or questions, you’ll need to fix these before being allowed to submit the application.)

• This page also serves as the landing page for when you log back in after a previous session.
About you

Citizenship & residency

What is your country of citizenship? ☐

Country *

Do you have a U.S. Social Security number or an Individual Taxpayer Identification Number (ITIN)?

We use the Social Security number or ITIN you provide to match your application to the official ACT and/or SAT scores we receive and, if you apply for financial aid, your Free Application for Federal Student Aid or California Dream Act application.

☐ No ☑ Yes

Personal information & Contact information

The first two pages of the application ask for basic information (e.g. name, birthdate, contact information).

Citizenship and residency

Citizenship:

- Undocumented applicants have the option to choose “No selection” from the dropdown menu. This option is a valid response, and we recommend this choice if you are undocumented or have Deferred Action for Childhood Arrivals (DACA) status.

- If you select a country other than the United States or “No selection”, you will need to provide your legal immigration status and the type of visa (e.g., F-1, H4, etc.) you hold or plan to hold upon enrollment.

Social Security number or Individual Taxpayer Identification Number (ITIN):

- We use the Social Security number or ITIN you provide to match your application to your Free Application for Federal Student Aid (FAFSA) or California Dream Act application (if you’re applying for financial aid). You are required to disclose your SSN or ITIN if you have one.

- If you don’t have a valid SSN or SSN for work purposes, but do have an ITIN, use the ITIN in place of an SSN.

- If you don’t have a valid SSN, SSN for work purposes, or ITIN, leave this item blank.

- All SSN and ITIN numbers are encrypted and kept secure.

California residency:

- These series of questions appear only for certain applicants, based on citizenship status.

- The questions help determine if you can be considered a resident or non-resident for admission purposes only, which is separate from determining residency for tuition purposes.
This page is optional. We collect demographic information for statistical purposes only, as campus admission offices are legally barred from using race, sex or ethnicity in the admissions process. Providing demographic information does not affect your chances of admission.
For the next few pages (Your background, Your household, Parent information) we want to know about your life outside the classroom, including your family and background. This information gives us a better understanding of your home environment, and helps us determine if you’re eligible for certain programs, scholarships or the application fee waiver.

**Questions on this page ask for more information about your background**: What languages you first learned to speak, if you were in foster care and/or the military (or a dependent of a U.S. military veteran), and if you’re married or in a civil union/registered domestic partnership.

**Answers to questions on this page provide more contextual information about you and determine the type of information we’ll ask about your parents on subsequent pages.**
Your household

- You can enter the number of people living in your household and your family’s annual income. Family income is total income from all sources before taxes and other deductions (also called “gross income”).
- If you want to be considered for a fee waiver you must report family size and income. Filling out the family size and income information allows the UC application to automatically grant an application fee waiver if you qualify. (The application fee waiver calculation will appear on the Choose campuses page in the “Campuses & majors” section.)

You’ll be asked questions about who you live with based on how you answered questions on the Your background page:

- Most applicants will be asked to provide information about the parents you live with at your permanent address.
- In general, if you’re over the age of 24, married, have children, are financially self-sufficient, or are a U.S. military veteran, you will be asked if you live by yourself or with family members.
About you

Parent information

There are two different Parent information pages you might see, depending on how you answered questions on the Your background page.

- Most applicants will have the option to add information for two parents (parents, step parents, legal guardians). Which parents you choose to provide is up to you and your unique situation. If you choose to provide information about a parent or legal guardian, you’ll be asked about the parent’s current job, education level and contact information.

- In general, if you’re over the age of 24, married, have children, are financially self-sufficient, or are a U.S. military veteran, you will only have the option to provide your parents’ highest level of education.

Good to know

There’s no such thing as a “typical” family. Families are complex and diverse, and we wanted to give you room to share your family story with us.
Campuses & majors

**UC values, Term & level pages**

- **UC values:** You will need to read and agree to UC’s community principles.
- **Term & level:** You’ll need to confirm your level and application term. You previously entered this information when you started the application, and we want to make sure this information is correct before you select your campuses and majors.

**Choose campuses**

There are two different views of the campus selection page, depending on the size of the browser and the device you’re using.

- If you entered your family size and income in the “About you” section, you will see if you’ve qualified for an application fee waiver on this page. If you’ve qualified for a fee waiver, you will see real-time feedback about how many campuses you can apply to for free.
Campuses & majors

- We recommend you apply to multiple campuses to increase your chances of admission.

Choose majors

- You must select a major for each campus you’re applying to.
- If available, you should select an alternate major. If a campus is unable to offer you a place in the first-choice major, the campus may consider you for an alternate major. Be sure the alternate major is in a subject area that you really want to study (and in some cases, it should be in a different area of study than your primary major).
- Majors are sorted by category or college. After selecting the major/alternate major, scroll to the bottom of the page and click “Save & continue.”
- Closed majors: Some majors are not open for every applicant level, for every term. To see closed majors, you can click the “show closed majors” checkbox on the major selection page. Note: If most of the majors...
Campuses & majors

are closed, you should check to see if you selected an incorrect applicant level or if it is past the application submission deadline.

• Supplemental applications: Some majors require submission of a supplemental application
  • Professional schools and specialty programs are likely to require multiple documents and a supplemental application.
  • If a supplemental application is required, the information will be displayed once you select a major/alternate major.
  • If the supplemental application is not completed by the deadline date, campuses are not required to continue reviewing your application for admission.
  • Most majors and schools requiring supplemental applications do not review an incomplete supplemental application.
If you’re admitted to UC San Diego, you’ll be assigned to one of seven colleges on campus. These colleges are residential neighborhoods on campus with specific areas of focus and general education requirements.

In addition to selecting a major and an alternate major, you’ll need to rank the colleges at UC San Diego in order of preference to have the best chance of assignment to the college of your choice.

The rankings do not affect the chances for admission to UC San Diego.

College assignments are not based on major—you’ll be able to access the full range of available majors regardless of college assignment.
Academic history

Overview

Information entered in this section must be thoroughly and accurately reported. If you accept an offer of admission, UC requires official academic records from each institution to verify the information reported.

- Make sure you refer to your transcripts (or academic records) as you fill out your academic history — don’t enter information from memory. It’s important to report all of your schools, courses and grades exactly as they would appear on official transcripts or academic records, including:
  - Academic records from all high schools attended beginning with grade 9, including courses completed through online high school programs and study abroad experiences.
  - Transcripts of college/university courses completed while enrolled in high school.

You should complete the section chronologically, from the first school you were enrolled in to your most current school and coursework.

Students must self-report all courses taken at every institution. All grades (including D/F and repeated grades) must be included. You’ll have a chance to explain low grades at the end of the “Academic history” section.

- The courses and grades entered must match the official academic records.
- You don’t need to submit official transcripts prior to your high school graduation unless a campus specifically requests it (the campus will email you directly).

7th & 8th grade

If you’ve taken any high school-level math or language other than English courses in 7th or 8th grade, you can enter them on this page.

- 7th & 8th grade courses do not need to appear on your high school transcript.
- Only enter courses with grades of C or better.
- Math (including the Geometry requirement) and Language other than English (LOTE) are the only subject areas that can be met by course work in middle school.
Before entering any coursework and grades, you'll need to first enter information about all high schools you attended (as well as any online high schools), including dates of attendance, grade and term systems, and diploma or certificate information for each school.

Find high school & high school information

- You'll first need to select a location – “In California,” “U.S. (not CA),” or “Outside the U.S.”
- You can then search for your high school by entering your school's name or city, or the College Board school code.
- You can select your school from the search results and enter additional information about the high school.
- You should enter every school attended beginning with 9th grade, even if 9th grade was part of “middle school.”
Academic history

When did you attend this high school? *

- Month *
- Year *

- Start date: — sele... ✔
- End date: — sele... ✔

What is this school's grading system? *

- A B C D F
- 0-100 (U.S.)
- 1-7 Int'l Bacc
- Other

What is this school's term system? *

Below you'll need to tell us some basic information about this high school and when you attended it.

ACALANES HIGH SCHOOL
LAFAYETTE, CA

School code: 051315

Specialized curriculum (if associated with this school)

- Career Pathway / Academy
- International Baccalaureate
- Other
Academic history

Coursework and grades

After adding all high schools attended, you will need to enter all your courses and grades. Courses are selected or entered by grade level beginning with ninth grade. If you attended more than one school, be sure to enter courses under the correct school.

If you're enrolled in a California high school, you can follow these instructions for entering your coursework and grades:

- Click on the subject area/course category to expand and see the course list (UC-approved courses) for your school.
- For courses that are only one semester long, select “No Course” for the term the course was not offered (e.g. Economics offered fall term, for spring term enter “No Course”).
- Include all original courses/grades and enter repeated courses/grades for courses in which an original grade of D or F was earned and subsequently repeated.

- When entries for each grade level are complete, click “Save & continue”.
- Repeat this process for each grade level, including 12th grade.
- 12th grade course grades will default to “IP – In Progress” and “PL – Planned”. If you have already graduated and have senior year grades, you must manually enter each grade.
- Note: New California high school courses being offered for the first time in your senior year may not automatically appear in the application (as part of the UC-approved course list) until Nov. 1; if you don’t see a new course on the list, you’ll need to come back to add it later before submitting the application.

If you attended high school outside of California, you must manually enter your courses as they appear on your academic record or transcript. (You can find more information about manually entering your courses on pg. 24.)
Academic history

9th grade - Enter courses & grades

To enter your courses and grades, click on a subject area to see the list of courses offered at your school, and select the courses you took and the grades you received. If you took summer courses after 8th grade but before 9th grade, you should enter them here.

If your courses aren’t listed, check the box next to “I don’t see my courses” at the bottom of the page and enter them manually.

Please report all grades received for all academic courses you enrolled in, including courses you may have repeated at a later date. Do not list non-academic courses such as PE/sports, typing/keyboarding, driver’s education, ROTC, tutoring, career planning, test preparation and teacher’s assistant/aide classes.

ACALANES HIGH SCHOOL,
LAFAYETTE, CA
School code: 051315
(Doc. SchoolId: 133830)

Honors codes
AP - Advanced Placement
HL - UC-approved honors level
IB - International Baccalaureate
Academic history

Coursework and grades: Self-reporting courses & grades

For students who attended high schools in California: If you do not see an A-G course that you took listed on the UC-approved course list after November 1, you can self-enter the coursework. Non-A-G courses should not be entered in the “Academic history” section (they can be entered in the “Activities & awards” section).

For students who attended high schools outside of California: There are no pre-approved course lists for schools outside of California. You should review the subject areas for the required A-G course pattern on our website. Referring to the A-G Course List site (a database of UC-approved courses offered in California schools) can provide guidance on the types of courses that have been UC-approved.

For all students: Courses such as physical education (PE) cannot be reported; only academic subjects should be included. In addition, courses/class periods for teacher assistant, yearbook, and student government may or may not be UC-approved. If they are approved, you can enter them. If they are not approved, they should not be entered in this section. You can enter these as “Other coursework” in the “Activities & awards” section.
Academic history

Colleges attended while in high school

If you completed any college/university courses while in high school (including those completed as part of a dual enrollment program), you can add the college information after completing the high school section. The process is very similar to entering the high school information.

- If your courses were completed at a California community college (CCC), you should select the course taken, grade earned (or enter IP for In Progress, PL for Planned courses), and the A-G subject area in which the course fits.
- If college/university courses were not taken at a CCC, you should enter each course and grade earned as it appears on the official academic record from the college/university attended.
- You should only report courses taken for a letter grade; courses in which a Pass/Credit/No Credit grade were earned should not be included.
- UC-transferable courses in all A-G subject areas, as well as non UC-transferable English and math courses, can be reported in this section of the application.
- If there are other college/university courses that are not UC-transferable or do not meet A-G requirements, you should report them in “Other coursework” in the “Activities & awards” section.
Academic history

Colleges attended while in high school

If you took any college or university-level courses in high school, you'll need to enter them in this section.

You must enter all colleges you've attended while in high school—regardless of how long you attended, whether courses were completed or whether you believe your record will affect your chances for admission.

Providing incomplete or incorrect information may jeopardize your UC admission or enrollment.

Add college  I don't have any colleges to add

Academic history

College courses taken in high school

Please report all grades you received for all academic courses you enrolled in, including withdrawals, incompletes and courses you may have repeated at a later date. Do not list athletic courses or courses that are under 3 units (courses under 3 units do not satisfy the UC “a-g” subject area requirements).

DIABLO VALLEY COLLEGE
ALL LOCATIONS, CA

College code: 004295
Grading system: A B C D F

9th grade - Fall 2017
Enter courses & grades

9th grade - Winter 2018
Enter courses & grades

9th grade - Spring 2018
Enter courses & grades
Academic history

Additional comments

The last page in the section asks you to indicate if you:

• Know your California State Student ID number (and provide it if you do)
• Have any additional comments related to your academic history

The Additional comments box can be used to provide detailed information or explanations about specific academic issues such as:

• Declining grades
• Course selection issues
• Gaps in education
• Repeated courses
• Courses taken in special programs
Test scores

ACT & SAT:
- ACT with Writing and/or SAT with Writing/Essay scores must be completed by December of your senior year (last year of secondary school).
- You should report completed tests with dates/scores or planned test dates on the admission application.
- If an exam was completed more than once, you should enter the highest composite/total score from a single sitting. UC does not allow superscoring.

SAT Subject tests:
These tests are not required but may be recommended for specific programs at some campuses as an additional piece of information to consider during the review process. Find our SAT Subject Test recommendations on our website.

We encourage you to report all official scores, although it’s not required. We only use the highest scores from a single sitting for admission consideration.

Certain scores on specific SAT Subject Tests can meet A-G requirements; refer to our website for more information.

- You can submit your official SAT/ACT/SAT Subject Test scores to just one campus you’re applying to. The campus will share your scores to all campuses you’re applying to, if you’re applying to multiple UC’s.
Test scores

Test scores: AP exams, IB exams, TOEFL or IELTS, International exams

You will be asked about each of these exams on separate pages in this section. You'll need to report scores if you've already taken an exam and/or indicate if you're planning on taking an exam in the future.

AP & IB exams:
Certain scores on specific AP and IB exams can be used to meet freshman admission subject requirements not satisfied with coursework. Please see our website for more information on exam credit.

- Scores must be self-reported on the application; official scores are not required until after you have accepted an offer of admission.

TOEFL/IELTS exams:
- If you will complete fewer than 3 years of high school in the U.S. and are not a native English speaker, you are required to demonstrate English proficiency, most frequently by submitting TOEFL or IELTS results.

- December of the year you apply to UC is the last acceptable test date for TOEFL/IELTS.
- Official test scores are due by January 31. If you apply to multiple UC’s, you can send the official TOEFL score report to one campus and the score will be shared with all campuses you’re applying to. IELTS scores must be submitted to each campus individually.

International external exams:
- You must self-report completed and planned external exams, such as (I)GCSE, O-level, GCE A-level, India Standard X and XII, etc.
- Predicted IB scores, if available, can also be entered on this page.
Activities & awards

You've told us what you did inside the classroom, and now you'll have the opportunity to tell us about what you're most proud of outside the classroom. We're looking for quality, not quantity - which means that even though you'll have room to tell us about 20 activities and awards, make sure to focus on the ones that are most important to you. Choose experiences that demonstrate commitment, responsibility, leadership, and most of all, genuine interest.

Add an activity or award I have no activities or awards to report

Description of categories

Award or honor: We want to know about the awards and honors you've received that mean the most to you.

Educational preparation programs: Any programs or activities that have enriched your academic experiences or helped you prepare for college.

Extracurricular activity: These could include hobbies, clubs, sports and anything else you haven't had the chance to tell us about.

Volunteering / Community service: These are activities you've donated time and effort to without getting paid.

Work experience: This is for telling us about any paid jobs or paid internships you've had.

Activity/Award [1]

Category*

- Award or honor
- Educational preparation program
- Extracurricular activity
- Volunteer / Community service
- Work experience

Save & continue Cancel
Activities & awards

In addition to courses, grades, and test scores, we want to know how you spend your time outside of class. Before you get started on this section, you should brainstorm:

Were or are you involved in clubs, athletics, band? Do you work or volunteer? Do you have family responsibilities caring for siblings or other family members? Keep in mind, your activities don’t necessarily need to be through organized, school-sponsored programs.

- There is no limit per category. You can list up to 20 total activities and awards.
- You should describe the activity and your role and avoid using acronyms.
- If you did not have the time/opportunity to participate in school/community activities or volunteer/paid employment, it is helpful to application readers to know why.
- Explain how else you used your time, and if it was a choice or a requirement (for example: caring for siblings and/or children, eldercare, commitment to doing homework, research projects, full-time employment, etc.)
Scholarships & programs

Scholarships:
• You should select any and all scholarship categories that apply to you.
• Only scholarships that are available at the campuses selected will be displayed.
• There’s no limit on the number of scholarships you can select.

Support programs:
• If you’re interested in the Educational Opportunity Program (EOP), which provides support services when you’re enrolled at UC, you’ll need to check the box on this page and provide a brief statement about why you’re interested in the program.
Personal insight questions

It’s a good idea to start brainstorming your responses early. Here are some more tips:

- Use the UC PIQ online resources with writing tips and a worksheet
- Write your responses in a Word document before entering them into the application

- In the PIQ section, you’ll be able to click on “Email questions” to have the PIQs emailed to you
- Seek stylistic feedback from a trusted teacher, counselor or other adult
- The word limit for each PIQ response is 350 words
- There is no advantage to answering any specific question. You should answer the questions you feel will best represent your background, interests, accomplishments, and context.
- You’ll have 8 questions to choose from. You must respond to 4 of the 8 questions.
Personal insight questions

Additional comments

- This section should only be used to provide information that you have not had the opportunity to include elsewhere in the application, such as explaining unusual personal or family circumstances or clarifying other parts of the application.
- This section **cannot** be used to respond to an additional PIQ.
• This is the last page you'll visit before you start submitting the application.
• If you have remaining items to complete, you will see a “To Do” next to that section.
• You won't be able to start submitting your application until all pages are complete (indicated with check marks).
Submitting the application

Academic review

• This page gives you a chance to make sure your academic information is accurate. You should review the information carefully.

• If you plan to use a test score to meet a subject requirement, it must be included in the “Test scores” section of the application.

State of legal residence

• These questions are optional, and answering them does not affect your chance of admission.

• If answered, the information may be used for an initial determination of residency for tuition purposes — that is, whether you qualify for resident or nonresident tuition.
Submitting the application

**Sign & release**

- Review and check the release authorizations to share application information with scholarship agencies, parents/guardians, counselors and/or UC organizations and alumni groups.
- You'll need to electronically sign and date the application to verify accuracy and acknowledge that you are the author of the personal insight responses.
- The electronic signature also authorizes the release of official exam scores to all campuses you applied to.
- **Statement of Integrity:** UC feels very strongly about student integrity on the application. The Statement of Integrity is to affirm that all information in the application is accurate and the personal insight question responses were written by you. If information is withheld, such as poor grades, enrollment at another collegiate institution or falsification is detected, the application is subject to cancellation.
Submitting the application

Billing summary:
You should review your campus selections and application fees at the top of the page.

- For U.S. citizens or permanent resident students, the application fee is $70 per campus.
- For international and non-immigrant applicants the application fee is $80 for each campus selected. If you’re an international or non-immigrant student currently attending school in the U.S., you may be eligible to pay the lower application fee of $70 per campus.

Fee waivers:
If you did not provide information about your family size or income earlier in the application, you have the opportunity to do so here to see if you qualify for a fee waiver.
Submitting the application

You are eligible for a fee waiver if:

- You are a U.S. citizen or permanent resident or you attended a CA high school for at least 3 years; AND,
- You meet the low-income criteria.

- If you are on a non-immigrant visa, you are not eligible for the UC application fee waiver even if you attended a school in California.
- A UC application fee waiver is good for up to 4 campus choices; you will be responsible for payment for any additional campuses you choose to apply to.
- If you have a non-UC fee waiver or UC/CCC EOPS fee waiver, you should select “Pay by check” and mail in the fee waiver to the UC Application Center. Only one fee waiver for up to 4 campus choices may be used.
- If you qualify for a fee waiver, you must select “Yes” to accept it.
- If you make a mistake on the family income amount, you can correct the information by clicking “Recalculate fee waiver”; eligibility for the fee waiver will automatically recalculate with the revised information.

Submission confirmation

After you’ve paid or selected your payment method (by credit card or by check/mail), you will see a confirmation page indicating your application has been submitted.

- If you chose to pay by check, you will see instructions on how to mail in your payment.
- UC Application ID Number: This will appear on the page. We strongly encourage you to write down or keep a copy of your Application ID number. This number is used throughout the admission process to access the various campus student portals and, in many cases, to access your admission decisions.
- Print receipt & application: You can choose to print a receipt of your application fees or view and print the entire application.
- There are also reminders about what you should do after you submit your application, as well as instructions for making changes to an already submitted application.
- Reminder: Information in the application is subject to verification. If you’re selected for verification, not responding to the request will result in a cancellation of your application, and the application fee will not be refunded. The verification process occurs in January and is communicated by email; you should check their email regularly.

Campus portals (separate from the application)

- By January, each campus you applied to will email you to create a login username and password for access to the campus’ applicant portal. This is the site where the admission decision will be posted along with other important information.
- You should check each campus’ applicant portal frequently.
Submitting the application

GOOD JOB!

Tiffany, you did it! You’ve successfully submitted your UC application! Before you leave, make sure to review the information below about your payment and what steps to take after you submit.

Payment instructions: Check or money order

Submission confirmation

Here’s a summary of your application and fees. Please print a copy of your submission confirmation and your application using the buttons below. You’ll want to keep both of these documents for your records. You will also receive an email at transferTEST11@uccv.edu with this information.

<table>
<thead>
<tr>
<th>Selected campus</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Los Angeles</td>
<td>$70.00</td>
</tr>
<tr>
<td>Total due</td>
<td>$70.00</td>
</tr>
</tbody>
</table>

Application ID: 7940475
Date submitted: 03/25/2019
Payment method: Check

What to do next

1) Update your application
All transfer applicants are required to update grades and course records in early January. You must provide your final grades from the previous term and list all courses in progress or planned for the term before you expect to enroll.
Post-submission

After the application is submitted, you can sign back in to the application to make certain changes to your application. You will land on the “Application status” page which will have a list of the campuses you’ve applied to, in addition to a list of links and actions that you can take post-submission, including:

- **View fees & payment**: Summary of campuses and fees
- **Update personal information**: Changes to name, address
- **View application**: View and print submitted application
- **Add a campus choice**: Before November 30th all campuses are still open, and you can apply to additional campuses.
- **View how your application is reviewed**: Shows if you’ve been designated as being in the top 9 percent of your class (if your high school participates in the Eligibility in the Local Context [ELC] program).

**Note**: If you change schools, add or drop a course, or fail to earn a C or better in a course during the current academic year after submission of the application, you must notify the UC Application Center by email or postal mail. Correspondence must include your full name and UC Application ID number (and signature if sent by postal mail) and will be made available to all the campuses you applied to.

Minor changes to activities, awards, volunteer work, employment or personal insight responses are unlikely to have an impact on the admission decision. However, if you have significant updates in any of these areas, you can notify us at the UC Application Center:

**UC Application Center contact information**

**Email**: ucinfo@applyUCsupport.net

**Mail to**: UC Application Center
P.O. Box 1432
Bakersfield, CA 93302