October 2014 Counselors and Advisers Bulletin

This UC Counselors and Advisers Bulletin covers the following topics:

- Application submission period opens Nov. 1
- UC Application Center hours
- Top Five Reminders for Freshman and Transfer Applicants
- Properly using the “Additional Comments” sections
- UC Transcript Evaluation Service (TES) Regional Engagement Sessions

----------------------

Application submission period opens Nov. 1
The UC Application for Undergraduate Admission and Scholarships will open for submissions on Nov. 1 and close on Nov. 30. Students are encouraged to take their time completing the application and to gather materials, such as grades and transcripts, and prepare their personal statements ahead of time. There is no benefit or disadvantage to students who choose to submit their applications earlier or later in the month. Once the application is submitted, only limited edits can be made.

Learn more about applying to UC here: http://admission.universityofcalifornia.edu/how-to-apply/apply-online/

UC Application Center hours
Students who need help on their application can call the UC Application Center at (800) 207-1710 (within the U.S.) or (661) 336-5723 (outside the U.S.) The Application Center can also be reached at ucinfo@applyuscsupport.net. The Application Center is open:

Hours:
Monday - Friday: 10am-6pm PST
Saturday & Sunday: Closed

Seasonal Hours:
Nov. 1-23: Monday-Friday 8am-10pm PST
Nov. 24-26: 8am-11pm PST
Nov. 27 (Thanksgiving Day): Closed
Nov. 28-30: 8am-Midnight PST

Top Five Reminders for Freshman Applicants

1. Send official ACT, SAT and TOEFL scores to just one UC campus: UC will share them with all campuses to which you applied.
2. December Examination Dates are acceptable even though the application is due by November 30th. Indicate your Dec. 2014 planned test date(s) on the admission application; be sure to request that the official scores be sent to one UC campus.
3. **Do not send transcripts/academic records**; UC will request them if they are needed during the review process.

4. **Do not send letters of recommendation**; UC does not require them or read them unless requested.

5. After submitting your application, you can log in to your application to review and, if necessary, change your telephone number, e-mail, mailing address or report new SAT, ACT, TOEFL, or International Exam Scores. Minor changes to your activities, awards, volunteer work, employment or personal statement are unlikely to have an impact on your admission decision. However, if you have significant updates in any of these areas, you may notify the UC Application Center at ucinfo@applyucsupport.net.

**Top Five Reminders for Transfer Applicants**

1. **Do not send transcripts/academic records**; UC will request them if they are needed during the review process.

2. Be sure to report your **last date of attendance accurately**. If you plan to be enrolled for winter/spring 2015 terms, that will be your last date of attendance.

3. **Report courses you plan to take** for each term of the current academic year (2014-15). You will be asked to update your course schedule in January.

4. **Earn the highest grades possible** during this current fall term; those grades will be factored into the UC GPA calculation during the admission selection process. You will be asked to provide your fall term grades in January.

5. After submitting your application, you can log in to your application to review and, if necessary, change your telephone number, e-mail, or mailing address. Minor changes to your activities, awards, volunteer work, employment or personal statement are unlikely to have an impact on your admission decision. However, if you have significant updates in any of these areas, you may notify the UC Application Center at ucinfo@applyucsupport.net.

**Properly using the “Additional Comments” sections**

The purpose of the additional comments box is not to write an additional personal statement but rather to explain anything that may be unclear in other parts of the application. For example, students can use the additional comments sections to explain course taking or grades earned patterns, a circumstance that prevented the student from doing something they wanted to do such as take more rigorous courses, or a prolonged illness. Students can also use this area to tell UC about a learning difference or other issues related to their academic ability.

There are two additional comments areas in the application. One immediately follows the “Academic History” section, which should be used to explain courses and grades or other academic information. The second comment area immediately follows the “Personal Statement” section.

While admissions staff will read whatever the student writes, it is not helpful to readers if the student does not add information of value. The specific instructions are:
Following Academic History:

Additional Comments (optional) – max. 550 characters
Tell us anything else you want us to know about your academic record that you have not had the opportunity to describe elsewhere in this section.

Following Personal Statement:

Additional Comments (optional)
If you wish, you may use this space to tell us anything else you want us to know about you that you have not had the opportunity to describe elsewhere in the application.

UC Transcript Evaluation Service (TES) Regional Engagement Sessions
UC Office of the President will have five TES regional engagement sessions to provide districts, schools, programs, and other academic preparation partners an opportunity to learn more about the enhanced TES system. Learn more about TES, review and provide feedback on the new system features, and engage in discussions that will contribute to the TES redevelopment. Space is limited - register early!

Locations and Dates:
San Jose – Mon. 10/20
San Diego – Mon. 10/27
Riverside – Wed. 10/29
Fresno – Fri. 10/31
Sacramento – Wed. 11/5