UC Transfer Admission Planner (UC TAP): A Tool for Students & Counselors

Ensuring Transfer Success 2013

Session Topics
- UC TAP Overview and Features
- Transfer Preparation Programs
- UC TAP, TAG and the UC Application
- Tips for Using the UC Transfer Admission Planner
  - Students
  - Counselors
- General TAG Information and Campus Updates
- Audience Questions

UC TAP Overview

The enhanced tool aims to:
- Increase transfer rates of underrepresented students
- Clarify transfer requirements
- Streamline student application and counselor administrative processes
- Allow staff to communicate important information to prospective transfer students.
UC TAP Features

- Academic advising support
- Centralized communications functionality
- Access to program support
- Direct link to the UC application

More than 30,000 students served at all California community colleges

UC Transfer Admission Planner allows broader dissemination of program participation opportunities

Communicate events, deadlines and other critical information to students and counselors

UC TAP, TAG and the UC Application

UC Transfer Admission Planner and TAG
UC TAP and the UC Application
UC Transfer Admission Planner & TAG

- UC Transfer Admission Planner:
  - Has NOT replaced TAG
  - Is there to support TAG
  - Provides expanded TAG communication tools
- TAG matrix – coming soon

UC TAP and the UC Application

- Academic history information in the UC TAP system will be available for import into the UC application starting this fall!
  - We hope that this will save students valuable time in filling out their application.
  - The two systems are not linked, students will create separate accounts.
  - Only academic history information will be available for import.
  - Students have the choice of importing data, it is not required.

UC TAP and the UC Application

When Copy from UC TAP is clicked, the system will validate that the Login ID and E-Mail Address fields are populated.
If validation of UC TAP login information is successful, a warning message will appear:

![Warning Message]

Tips for Students & Counselors

Look for upcoming webinar trainings for you and your students on the UC TAP tool!
- Available in June
- Will be posted
  - Within the UC TAP tool
  - On the Downloadable Guides page:
    [http://admission.universityofcalifornia.edu/counselors/downloadable-guides/](http://admission.universityofcalifornia.edu/counselors/downloadable-guides/)
Tips for the My Information Section

- In the personal and demographic (optional) information, encourage students to:
  - Use a reliable email address that is checked regularly.
  - Be consistent with use of their name on all UC applications.
- In the academic history section, students should:
  - List ALL high schools and colleges attended (including out-of-state and out-of-country)
  - Manually enter institutions only when not included on the pull-down menu provided.
  - Be thorough and accurate!

My Information: My Transfer Plan

- Indicate the term and year of transfer.
- List each UC campus and major of interest.
  - This does not guarantee that the student will be contacted by a UC representative.

My Coursework

- Units earned are generated automatically.
- UC transferable courses (that are ASSIST certified) will appear on the list.
- Non-transferable CA community college (CCC) courses & courses from other institutions will not appear.
- Courses must be added manually, exactly as they appear on transcripts.
- Enter subject, course #, title, grade earned, units received.
REVIEW: Coursework & Exam Summary

Check for courses and exams satisfying the UC Eligibility Pattern
GPA and transferable units are preliminary!

Tips for Counselors

- Log into the site
- Look up students: UC TAP and TAG
- Run reports: UC TAP and TAG
- Evaluate student records

Approved / TAG Reviewer
- Basic privileges, approved
- View MY TAGs queue page
- Submit TAGs to a specified UC

Approved / TAG ADMIN
- Basic privileges, approved
- View ADMIN tab
- Site Administration functions

Counselor Access
Student Search

- View student UC TAP and TAG accounts using the student search feature.
- Now you can search for students with courses IP/PL at your community college, even if your community college is not designated as the student’s current/primary.
- You may submit TAGs only for students with your community college designated as the current/primary.

Current Display Mode: Evaluatable

Evaluatable display mode provides optional-use tools for counselor evaluation of student records for both UC Transfer Admission Planner and TAG.

UC Transfer Admission Planner and TAG Reports

- UC Transfer Admission Planner and TAG reports are available via the REPORTS tab.
- Send feedback regarding your reporting needs and ideas.
TAG: Counselor View of Comments

- Students can provide additional comments regarding their TAG application in step 1 of 4 of the APPLY FOR TAG process.
- CCC counselors view these additional comments from the student information section, under the TAG information section.

General TAG Information

TAG Decision Timelines

- **TAG deadlines**
  - Students: September 30
  - CCC Counselor Approvals for UCD, UCSC, UCI (opt-in only): October 15
  - Approved: TAG contract with conditions of admission
  - Not approved: may still be competitive and encouraged to submit an application in November
  - Students will receive an acknowledgement message with next steps from the remaining campuses

- **TAG decision dates**
  - November 1 - UCSB
  - November 2 - UC Irvine
  - November 7 - UC San Diego
  - November 8 - UC Riverside
  - November 9 - UC Merced
  - November 14 - UCSC
  - November 15 - UC Davis
TAG: Amending Academic Info

- September 1-30:
  - Students can withdraw the TAG, amend academic information and resubmit to any participating UC campus.

- September 1 – October 15:
  - for UCD, UCSC, UCI (opt-in only)
  - Once a student has submitted the TAG, the communication feature Send New Academic Info Update Request becomes available to the CCC counselor.
  - After September 30 students can no longer withdraw and resubmit a TAG unless the CCC counselor has initiated action via the Send New Academic Info Update Request feature.

TAG: CCC Authorization & Submit

- UCD, UCSC and UCI-opted require a counselor’s preliminary assessment.
- These three UCs have unique processes for authorization of their TAGs.

An example of the UC Davis TAG Checklist:
- Choices: Authorized; Not Authorized; Indeterminate
- Through October 15, CCC counselors can submit again if a mistake was made on the authorization.

TAG CAMPUS UPDATES
We Want Your Feedback!

- UC Transfer Admission Planner and TAG enhancements are formed from the collaboration and partnership between UC and California community colleges.
- We value your ideas.
- The HOME and REPORTS pages provide areas to easily submit your feedback.
- Keep those suggestions coming!

Supplemental Downloadable Resource: UC Transfer Planner Guide

www.universityofcalifornia.edu/admissions/counselors/downloadable-guides/index.html

Audience Questions